



**Cameron County, Texas  
Commissioners' Court**

**1100 E. Monroe Street  
Brownsville, Texas 78520  
Office (956)544-0830 Fax (956)544-0801**

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**SPECIAL MEETING**

The Cameron County Commissioners' Court will meet for a *Special Public Meeting* on  
Tuesday, August 2, 2016 at 9:00 a.m. in the Courtroom on the 2<sup>nd</sup> Floor  
at the Cameron County Courthouse, Oscar C. Dancy Building, 1100 E. Monroe Street, Brownsville, Texas

**Pete Sepulveda, Jr.  
County Judge  
(956) 544-0830**

Sofia C. Benavides  
Commissioner, Pct. 1  
(956) 574-8167

Alex Dominguez  
Commissioner, Pct. 2  
(956) 983-5091

David A. Garza  
Commissioner, Pct. 3  
(956) 361-8209

Gus Ruiz  
Commissioner, Pct. 4  
(956) 427-8069

Questions regarding this agenda should be directed to the County Judge's Staff at (956) 544-0830. Cameron County Courthouse Accessibility Statement. This meeting is accessible to disabled persons. There are six (6) parking spaces reserved for the disabled on Monroe Street at the front entrance of the 1912 Cameron County Courthouse, Oscar C. Dancy Building. The building is accessible through the front entrance handicapped ramps and elevators.

POSTED ON WEB  
DATE 7/29/16 11:00am



FILED FOR RECORD  
AT 10:27 O'CLOCK A M

JUL 29 2016

Sylvia Garza-Perez  
CAMERON COUNTY CLERK  
By [Signature] Deputy

## NOTICE

**COMMISSIONERS' COURT SPECIAL MEETING**  
**TUESDAY, THE 2<sup>ND</sup> DAY OF AUGUST 2016 AT 9:00 A.M.**

## AGENDA

PURSUANT TO GOVERNMENT CODE SECTION 551.041, V.T.C.A., AS AMENDED, NOTICE IS HEREBY GIVEN THAT A **SPECIAL PUBLIC MEETING** OF THE COMMISSIONERS' COURT OF CAMERON COUNTY, TEXAS, WILL BE HELD IN THE COMMISSIONERS' COURTROOM AT THE CAMERON COUNTY COURTHOUSE, OSCAR C. DANCY BUILDING, 1100 E. MONROE STREET, SECOND FLOOR, BROWNSVILLE, TEXAS.

### **PUBLIC COMMENTS:**

1. PUBLIC COMMENTS.

### **CONSENT ITEMS:**

2. ALL ITEMS UNDER THE CONSENT AGENDA ARE HEARD COLLECTIVELY UNLESS OPPOSITION IS PRESENTED, IN WHICH CASE THE CONTESTED ITEM WILL BE CONSIDERED, DISCUSSED, AND APPROPRIATE ACTION TAKEN SEPARATELY.
  - A. CONSIDERATION AND AUTHORIZATION OF TIME EXTENSION FROM AUGUST 31, 2016 TO AUGUST 31, 2017 FOR PROVIDING SEWER FACILITIES (SEPTIC SYSTEMS) TO SERVE MERCER SUBDIVISION, PCT. 4. (PV-CCDoT ENG)
  - B. CONSIDERATION AND SELECTION OF SIERRA TITLE COMPANY TO DO TITLE COMMITMENTS AND TITLE POLICIES FOR U.S. 77/83 SOUTH PARALLEL CORRIDOR FROM 509 TO 2520 (PHASE II). (PV-CCDoT ENG)
  - C. CONSIDERATION AND SELECTION OF PROFESSIONAL APPRAISAL SERVICES, INC. TO DO APPRAISAL REPORTS FOR U.S. 77/83 SOUTH PARALLEL CORRIDOR FROM 509 TO 2520 (PHASE II). (PV-CCDoT ENG)

- D. CONSIDERATION AND SELECTION OF LANDMARK APPRAISAL COMPANY TO DO REVIEW APPRAISAL REPORTS FOR U.S. 77/83 SOUTH PARALLEL CORRIDOR FROM 509 TO 2520 (PHASE II). (PV-CCDoT ENG)
- E. CONSIDERATION AND AUTHORIZATION TO APPROVE 12 MONTH AGREEMENT BETWEEN THE CAMERON COUNTY DISTRICT ATTORNEY'S OFFICE AND LEXISNEXIS FOR A SUBSCRIPTION OF INVESTIGATIVE PORTAL SERVICES FOR INVESTIGATIVE PURPOSES. (LVS-DISTRICT ATTORNEY)
- F. CONSIDERATION AND AUTHORIZATION OF THE MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE UNITED STATES DEPARTMENT OF JUSTICE, DRUG ENFORCEMENT ADMINISTRATION (DEA) AND CAMERON COUNTY DISTRICT ATTORNEY'S OFFICE OF HIDTA TASK FORCE – DEA BROWNSVILLE RESIDENT OFFICE. THE TERM OF THE AGREEMENT IS FROM OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2017. (LVS-DISTRICT ATTORNEY)
- G. CONSIDERATION AND POSSIBLE ACTION TO APPROVE STANDARD FORM OF AGREEMENT(CONTRACT NO. 2016C08196) WITH AARCO GENERAL CONSTRUCTION GROUP LLC FOR THE CONSTRUCTION OF THE ADOLPH THOMAE, JR. COUNTY PARK BOAT RAMP IMPROVEMENT PROJECT. (JEV-PARKS)
- H. 107<sup>TH</sup> DISTRICT COURT OFFICE STAFF (2): COURT ADMINISTRATOR DALILA S. ESQUIVEL AND COURT COORDINATOR ELVA E. OLIVO TO TRAVEL TO AUSTIN, TEXAS ON 10/24 TO 10/27/16 TO ATTEND THE 40<sup>TH</sup> ANNUAL TEXAS ASSOCIATION FOR COURT ADMINISTRATION EDUCATION CONFERENCE.
- I. COUNTY COURT AT LAW NO. 3 OFFICE STAFF (3): COURT ADMINISTRATOR NELLY SANCHEZ, COURT COORDINATOR LAURA PEREZ AND COURT RECORDS COORDINATOR SANDRA FORNO CISNEROS TO TRAVEL AUSTIN, TEXAS ON 10/23 TO 10/27/16 TO ATTEND THE 40<sup>TH</sup> ANNUAL TEXAS ASSOCIATION FOR COURT ADMINISTRATION EDUCATION CONFERENCE. .
- J. EXTENSION OFFICE STAFF (1): COUNTY EXTENSION AGENT – COASTAL & MARINE RESOURCES TONY REISINGER TRAVELED TO CORPUS CHRISTI, TEXAS ON 07/20/16 TO ATTEND MEETING IN MARINE SAFETY AND ACCESS.
- K. EXTENSION OFFICE STAFF (1): COUNTY EXTENSION AGENT - FAMILY CONSUMER SCIENCE LILIAN MEZQUIDA TO TRAVEL TO SAN ANTONIO, TEXAS ON 08/01 TO 08/04/16 TO PARTICIPATE IN A MANDATORY CONFERENCE "LEADING A NUTRITION REVOLUTION FOR THE FUTURE".

### **ITEMS FOR DISCUSSION AND ACTION:**

#### **3. ACTION ITEMS.**

- A. BUDGET AMENDMENTS, LINE ITEM TRANSFERS AND/OR SALARY SCHEDULES.
- B. APPROVAL OF CLAIMS.
- C. DISCUSSION REGARDING FISCAL YEAR 2016-2017 BUDGET. (XV-DEPUTY COUNTY ADMINISTRATOR)

- D. DISCUSSION AND POSSIBLE ACTION TO AMEND THE CAMERON COUNTY VEHICLE USE POLICY. (GEJ-ADMINISTRATIVE SERVICES)
- E. CONSIDERATION AND APPROVAL OF THE CAMERON COUNTY HOLIDAY SCHEDULE FOR THE FISCAL YEAR 2017. (GEJ-ADMINISTRATIVE SERVICES)
- F. CONSIDERATION AND AUTHORIZATION TO RENEW THE FOLLOWING FOR ONE (1) ADDITIONAL YEAR. (GEJ-ADMINISTRATIVE SERVICES)
  - a. INSURANCE: EMPLOYEE ASSISTANCE PROGRAM – DEER OAKS.
- G. CONSIDERATION AND APPROVAL FOR A NEW JUVENILE COURT CLERK TO ASSIST WITH THE NEW LEGISLATIVE MANDATES REGARDING THE AUTOMATIC SEALING OF RECORDS. (EG-DISTRICT CLERK)
- H. CONSIDERATION AND AUTHORIZATION TO CONTRACT WITH KOFIE TECHNOLOGIES TO PRESERVE CRIMINAL INDEX BOOK NO. 3 (JANUARY 1972 – AUGUST 1977), CRIMINAL INDEX BOOK NO. 4 (SEPTEMBER 1977 – MAY 1981), CRIMINAL INDEX BOOK NO. 5 (JUNE 1981 – MARCH 1983), CRIMINAL INDEX BOOK NO. 6 (APRIL 1983 – JULY 1985) AND CRIMINAL INDEX BOOK NO. 7 (AUGUST 1985 -1989) PURSUANT TO TXMAS CONTRACT NO. 13-36010 IN THE AMOUNT OF \$12,570.00 (PHASE 2 OF THE RECORDS MANAGEMENT AND PRESERVATION PROJECT). (EG-DISTRICT CLERK)
- I. CONSIDERATION AND AUTHORIZATION TO UTILIZE JOB ORDER CONTRACT BUY BOARD NO. 464-14 WITH SPAWGLASS CONTRACTORS INC. FOR PHASE II OF THE DANCY BUILDING HISTORIC RESTORATION PROJECT TO INCLUDE TERRA COTTA STONE RESTORATION SUBJECT TO CONTRACT NEGOTIATIONS AND APPROVAL BY COMMISSIONERS' COURT. (DV-FACILITIES MANAGEMENT)
- J. CONSIDERATION AND AUTHORIZATION TO UTILIZE JOB ORDER CONTRACT PROCUREMENT METHOD FOR IMPROVEMENTS AT THE CAMERON COUNTY 835 EAST LEVEE STREET BUILDING. (DV-FACILITIES MANAGEMENT)
- K. CONSIDERATION AND POSSIBLE APPROVAL OF DONATION DEED CONVEYING THE AGUIRRE BUILDING, LOCATED ON 186 N. SAM HOUSTON STREET IN SAN BENITO, TEXAS TO THE CITY OF SAN BENITO. (DJV-LEGAL)
- L. CONSIDERATION AND AUTHORIZATION TO APPROVE OVERTIME FOR CLERKS SILVIA ALDAPE, BELLANIRA G. LEAL AND ORALIA GONZALEZ TO WORK OVERTIME FOR 7 DAYS BEGINNING (AUGUST 13, 2016) TO SCAN OVER 13,000 TRAFFIC CITATIONS AND TO SEND NOTIFICATIONS OF OUTSTANDING CASES AND WARRANTS. (JDG-JP PCT. 2-2)
- M. DISCUSSION AND APPROVAL OF TIME LINE SETTING OF THE CAMERON COUNTY 2016 ASSISTANCE DISTRICT ELECTION PROCEDURAL MILESTONES AND ELECTION TIMETABLE AND SETTING THE ELECTION DATE FOR NOVEMBER 8, 2016. (MAY-PROGRAM, DEVELOPMENT AND MANAGEMENT)
- N. DISCUSSION AND APPROVAL OF TIMELINE SETTING OF THE CAMERON COUNTY 2016 VENUE ELECTION PROCEDURAL MILESTONES AND ELECTION TIME TABLE AND SETTING THE ELECTION DATE FOR NOVEMBER 8, 2016. (MAY-PROGRAM, DEVELOPMENT AND MANAGEMENT)

**PRESENTATIONS:**

4. PRESENTATION.

- A. PRESENTATION OF A PROCLAMATION RECOGNIZING AND HONORING CONSTABLE CESAR R. DIAZ FOR HIS YEARS OF SERVICE TO CAMERON COUNTY. (DAG-COUNTY ADMINISTRATOR)

**EXECUTIVE SESSION ITEMS:**

5. EXECUTIVE SESSION.


- A. CONFER WITH COMMISSIONERS' COURT LEGAL COUNSEL CONCERNING CLAIMED VIOLATION OF STATE LAW MADE BY NOE E. PEREZ, FOR DISCUSSION AND RECOMMENDATIONS FOR FURTHER HANDLING, PURSUANT TO V.T.C.A. GOVERNMENT CODE SECTION 551.071(1)(A)&(2).
- B. CONFER WITH COMMISSIONERS' COURT LEGAL COUNSEL CONCERNING CLAIM MADE REGARDING MARIA ISABEL GARCIA, FOR DISCUSSION AND RECOMMENDATIONS FOR FURTHER HANDLING, PURSUANT TO V.T.C.A. GOVERNMENT CODE SECTION 551.071(1)(A)&(2).

6. ACTION RELATIVE TO EXECUTIVE SESSION.

A. POSSIBLE ACTION.

B. POSSIBLE ACTION.

SIGNED THIS 29<sup>th</sup> DAY OF JULY 2016.

  
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PETE SEPULVEDA, JR.  
COUNTY JUDGE